

Agenda of Mentoring Session on 29.08 2023

Mentors are requested to ensure the following for the mentoring session going to be held on 29.08 2023 in 5 th lecture from 11.50 am to 12.30 pm

1. To create awareness to the students about importance of the mentoring sessions.
2. Orientation of new students of UG/PG semester 1.
3. To ensure the admission of the students who have not taken the admission yet. Otherwise, heavy university fine will be imposed later.
4. To motivate the students to wear their I- cards during college hours.
5. To motivate the students to attend the classes on regular basis on all weekdays including Saturday. 75% attendance is compulsory.
6. To prohibit the students to use mobile phones in academic zones.
7. To motivate the students to participate in various activities and events with full zeal and enthusiasm.
8. To motivate the students to follow the time limits of the notices.
9. To inspire the students to keep the campus neat and clean. They are advised not to create litter.
10. To persuade the students to stand during DAV Gaan.
11. To advise the students to study in reading rooms during their free lectures. There is one reading room in each block.
12. To intimate students to switch off lights and fans while leaving the classrooms.
13. Students should vacate the classrooms if the lecture is free.
14. Students should not sit in the lawn opposite to the arts block.
15. Students should not stand/talk in the corridors as the teaching in classes may gets interrupted.
16. Any other matter.

Teachers who are on leave on 29.08.2023 are advised to intimate their mentoring incharges so that substitute could be arranged on time.

Agenda of Mentoring Session on 26th September 2023

Mentors are requested to intimate the following to the students for the mentoring session going to be held on 26th September 2023 in 3rd period from 10.30 am to 11.10 am.

1. The college exams are going to be held w e.f. 3rd October 2023. They are advised to go through the datesheet thoroughly. The datesheet will be displayed at the 'Information Corner'.
2. It is compulsory for all the students to appear for college exams.
3. Students need to report the examination centre on time i.e. 15 minutes prior to the start of exam.
4. Students need to carry their i-cards during exams. The students who have not received their i-cards yet, may contact Mr. Pradeep Mehta, Asst. Professor, Computer science department (contact no 9872022873) or Mr. Rajiv Bhatia, General office (contact no 9417225376) for further enquiry.
5. Students need to pay the university examination fee and second instalment of college fee on time to avoid fine.

Any other matter..

Agenda of Mentoring Session on 31st October 2023

Mentors are requested to intimate the following to the students for the mentoring session going to be held on 31st October 2023 in 4th period from 11.10 am to 11.50 am.

1. It is for the information of all the students UG/PG that they need to get themselves registered on ABC (Academic book of credits) portal and to create their ABC ID as per GNDU norms. A video regarding creation of the ID has already been circulated along with Google form on 25.10.2023. Students are advised to create their ID as per the procedure mentioned in the video and submit the generated ID through Google form. Please treat it as urgent. In case of any technical problem, students may contact Mr. Ashish Chadha (contact no 9878598561) and Mr. Vidhu Vohra (contact no 9646734688). All mentors are needed to ensure that the students must have created their ABC ID. Students, who have already created their ABC ID are advised to ignore the message.
2. With reference to the notice dated 19.10.2023, the students from UG/PG who have passed their lower examination from CBSE/ ICSE/ HPES/J&K/ other universities and have not applied/ deposited their documents for eligibility certificate so far, are needed to contact Mr. Rajiv Kumar in the general office immediately to get the needful done.
3. As per the notice dated 04.10.2023, the students who have not deposited their second installment of college fee are needed to deposit it immediately.
4. As per the notice dated 16.10.2023, all the students of UG/PG (sem 1) are required to get their medical check up done from college medical officer in Health Centre in their free periods.
5. Students are advised to attend their classes on regular basis as the university practical exams are going to commence from 1st November 2023 and theory exams in mid-November. Students are also advised to reach the examination centre 15 minutes prior to the start of the exam. They must carry their university roll no slips and I-cards during exams. All the students are advised to keep the photocopy of the original roll number slip for further reference and note the centre number from the roll number slip carefully. They are also advised to check the datesheet from GNDU website on regular basis to update themselves if any change takes place in the datesheet.
6. Any other matter.

Mentors are requested to intimate their mentoring incharges if they are on leave on 31.10 2023 so that substitute can be arranged on time.

Agenda of Mentoring Session on 30th January 2024

Mentors are requested to intimate the following to the students for the mentoring session going to be held on 30th January 2024 in 5th period from 11.50 am to 12.30 pm.

1. As per the notice dated 10.01.2024, to ensure that the students who have not taken admission in even semester yet, are advised to take the admission immediately.
2. The regular classes of even semester have been commenced w.e.f. 15.01.2024. All the students should be motivated to attend their classes regularly. Moreover, keeping in view the short span of this semester, they should be instructed not to miss their classes.
3. As per the notice dated 18.01.2024, the skilled certificate course of 'Interactive French advanced level', a 30 hours course is going to commence w.e.f. 01.02.2024. The students should be motivated to enroll for this course. For further query, they may contact Dr Shaveta Chauhan, Asst. Professor, dept. of Botany, in this regard.
4. General guidelines for students to follow:
 - *To wear i-cards during college hours.
 - *To refrain from using mobile phones in academic zones
 - * To keep the campus neat and clean.
 - * To switch off the lights and fans while leaving their classrooms.
 - *To observe etiquette while sitting in lawns. They are not permitted to sit in the lawn opposite to 'Arts Block'.
5. Students should be intimated that the fashion show and college fete is going to be held in near future. The dates will be intimated through mentoring groups
6. Any other matter.

Agenda of Mentoring Session on 27th February 2024

Mentors are requested to intimate the following to the students for the mentoring session going to be held on 27th February 2024 in 4th period from 11.10 am 11.50 am

1. As per the notices dated 30.01.2024, 19.02.2024, and 17.02.2024, all the students are needed to fill their university examination form of even semester May 2024 in the general office otherwise their university forms will not be sent to the University.
2. To motivate the students to attend value added 30 hours short term course.
3. Students should be motivated to attend their classes regularly as the university exams for even semester will commence at the end of April or beginning of May 2024.
4. To ensure that the students strictly adhere to the time limit of all the notices.
5. college fete is going to be held on 03.03.2024. Students should be motivated to attend the fete with their family, friends and relatives. Students should be inspired to participate in trade fair by booking their personal stalls.
6. Any other matter.

Agenda of Mentoring Session on 26th March 2024

Mentors are requested to ensure the following for the mentoring session going to be held on 26th March 2024 in 6th period from 12.30 pm to 1.10 pm

1. As per the notices dated 30.01.2024, 10.02.2024, 17.02.2024 and 28.02. 2024, all the students who have not deposited their university examination forms of even semester May 2024 yet, are advised to deposit it in the general office immediately. Otherwise, their university examination forms will not be sent to the university and they will be responsible for the consequences.
2. As per the notice dated 10.01.2024, 23.01.2024 and 20.02.2024, all the students who have not deposited their fee of even semester (Jan 2024 and March 2024) are strictly advised to deposit it in accounts office immediately.
3. Students should be motivated to attend their classes regularly. Saturday is a working day. Teaching takes place on Saturday also. So, students should be motivated to remain present on that day too.
4. 20 marks Class tests are going to commence from 26.03.2024. All the students must appear for the tests.
5. The university exams for even semester will commence at the end of April or beginning of May 2024 tentatively. Students are advised to be regular and thorough in their studies.
6. Any other matter.